



## NATIONAL INSTITUTE OF SOLAR ENERGY

(An autonomous Institute of Ministry of New & Renewable Energy)

### GURGAON

#### NOTICE INVITING TENDER

Office of Director General, National Institute of Solar Energy, Gurgaon invites sealed tenders from:-

1. Smart Grid solution providers having an annual turnover of not less than 50 CR in last FY for supply, installation, testing and commissioning of LT & HT Panels. **One No. of New LT Panel at Old Building, and Modifications of one no of existing Lt Panel in New Building (Surya Bhawan), and source and load control with SCADA and other required hardware** as per the technical specifications & standards given in the tender document. The interested bidders must visit the NISE Campus, Gurgaon on any working day between 10.00AM to 4.00 PM to assess & inspect the job requirement before submitting the bid.
2. Reputed computer hardware & software manufacturer and their authorized agents for Supply & installation of Laptops, Desktop Computer Systems, Multifunctional Printers – Mono, Microsoft Office licenses and Antivirus software licenses at NISE as per technical specifications given in the tender document

Tender documents may be downloaded from the website of NISE i.e. [www.nise.res.in](http://www.nise.res.in). Sealed tenders should be submitted in two parts. Part-1 should contain Technical Bid along with Demand Draft for EMD and should be kept in a sealed envelope super scribed as technical bid. Part-II should contain the commercial invoice and should be kept in a separate sealed envelope super scribed as Commercial bid. Both the envelope should be kept in another envelope super scribed as Tender for “name of tender” addressed to: The Director General, National Institute of Solar Energy, Faridabad- Gurgaon Road, Gwal Pahari, Gurgaon – 122003, Haryana, India. The bidders may submit their tenders by post or by dropping it in the tender drop box located at the reception counter of NISE Gurgaon. Last date for receipt of bids will be 1.00 P.M 13<sup>th</sup> Sep, 2016.

**No.- 14/1/2015-NISE**  
**National Institute of Solar Energy**  
**(An Autonomous Institute of Ministry of New and Renewable Energy)**  
**Gwalpahari, Gurgaon-Faridabad Road,**  
**Gurgaon, 122003(HR).**  
**Phone: 091-124-2853051**

**Tender Document**

Subject: Supply & Installation of Laptops, Desktop Computer Systems, Multifunctional Printers – Mono, Microsoft Office licenses and Antivirus software licenses at National Institute of Solar Energy, Gwalpahari, Gurgaon, Haryana, India.

On behalf of the Director General (DG), National Institute of Solar Energy (NISE), sealed tenders are invited from reputed computer hardware & software manufacturer and their authorized agents for supply and installation of Laptops, Desktop Computer Systems, Multifunctional Printers – Mono, Microsoft Office licenses and Antivirus software licenses at the National Institute of Solar Energy, Gwalpahari, Gurgaon, Haryana, India. The bidder should be firms with sufficient experience in the relative field. The important details are tabulated below:

1	Tender No.	No.- 14/1/2015-NISE
2	Scope of Work	supply and installation of Laptops, Desktop Computer Systems, Multifunctional Printers – Mono, Microsoft Office licenses and Antivirus software licenses
3	EMD	Rs.50,000/- only (refundable to the unsuccessful bidders without any interest) by Demand Draft drawn in favor of “National Institute of Solar Energy” payable at Gurgaon. **Bidders who are exempted from submission of EMD shall provide the relevant certificate**
4	Place of issue & submission of bid document and address for communication #The Envelop should be super scribed as Tender for “Computer & Software.”.	NATIONAL INSTITUTE OF SOLAR ENERGY Gurgaon-Faridabad Road, GwalPahari, Gurgaon,Haryana-122003, India
5	Closing time & date for submission of bids	01:00 PM on 13 <sup>th</sup> September, 2016
6	Opening of technical bids	03:00 PM on 13 <sup>th</sup> September, 2016

- **Technical Specifications**

SI NO	Item	Technical Specifications	Qty.	Basic Rate for each qty.	Taxes	Net Amount inclusive of taxes
1	<b>Laptops</b>	Configuration: Mobile Intel Core i7 4500U (1.8 Ghz with 4 MB Cache) or higher, Haswell configuration, Latest compatible 8 series chipset or higher, 4GB 1600 Mhz DDR3L/LPDDR3 RAM or higher expandable upto 8 GB, 500 GB 7200 rpm(min.), 14”or above active Matrix wide screen display; 1366x768 WXGA or higher, Integrated Intel HD Graphics 4400, Wireless, Integrated Wireless, Integrated Bluetooth, Integrated 8X DVD Writer and Integrated stereo speaker, Key Board with Touch Pad, 2x USB2.0 and 1XUSB3.0, 10/100/1000 Gigabit Ethernet, VGA, HDMI/mini display port, Microphone, Stereo head phone and other standard features, 230V, 50 Hz AC Supply with rechargeable battery pack comprising of Li-Ion/ Li-Ploymer battery Suitable for minimum 4 hrs. operation complete with battery charger/adapter, Less than 2.8 KG, Carry Case	3 nos.			
2	<b>Desktop Computers</b>	Intel core i7 Processor with Windows 8.1 or latest OS ,4GB channel DDR3 1600 MHz- DIMM, 500GB or more 7200 rpm SATA 6gb/s hard drive ,16 x CD/DVD burner/writer. ,1 year at site service with 24x7 phone support, 18.5 inch monitor, Intel HD graphics , LAN.	40 nos.			
2	<b>MFP Mono</b>	Digital Copier & multifunction printer, Laser Jet, Mono, Min. 18 PPM printing Speed, Duplex, ADF with FAX	40 nos.			
3	<b>Antivirus</b>	Antivirus with 01 year Lic.	80 licenses			
4	<b>Ms office</b>	MICROSOFT/OfficeProPlus 2013 SNGL OLP C	90 licenses			

**\*\*Note: the quantities may change according to the requirements of the Institute\*\***

Please ensure the compliance of “Technical Specifications” before sending the quotation. The terms and condition of the Job are mentioned below:

## Terms & Conditions:

1. **Quotation:-** Price to be quoted separately as per the proforma given above.
2. **Scope of Work:-** The scope of work shall include the following:-
  - a. Supply of Laptops, Desktop Computer Systems, Multifunctional Printers – Mono, Microsoft Office licenses and Antivirus software licenses at National Institute of Solar Energy, Gurgaon. The quantity of item mentioned in the table is subject to change. The quantity may increase or decrease subject to the approval of the Competent Authority.
  - b. Installation shall be done by the supplier company representative at NISE premises as per the instructions given by Institute.
3. **Delivery & Installation:** All the items shall be delivered within 4 weeks & installed within 5 weeks from the date of issuing the Work Order as per the specifications. The supplier may deliver the items in installment. However, the total time consumed in delivering all the goods shall not be more than 4 weeks.
4. **Warranty:-** The material supplied shall be covered under standard warranty.
5. **Payment :-**
  - a. Invoice shall be submitted by the company after the completion of job work and taxes such as VAT/CST and service tax shall be mentioned clearly in the invoice.
  - b. 100% payment will be made after satisfactory delivery, installation, commissioning, inspection and acceptance of the job work.
6. **Dispute settlement:-** In case of any dispute, the decision of Director General, NISE will final and binding on both parties.

Sealed tenders shall be submitted in two parts i.e. Part-I containing Technical Bid along with Demand Draft for EMD, and Part-II containing only commercial invoice in a separate sealed envelope, super scribed as commercial bid. Both the technical and commercial envelopes should be kept in large size sealed envelope super-scribed as tender for “Computer & Software” and addressed to: Dr. O.S. Sastry, Director General, National Institute of Solar Energy, Gurgaon – Faridabad Road, Gwal Pahari, Gurgaon 122003, Haryana, India. The bidders may submit their tenders by post or by dropping it in the tender drop box located at the reception counter of NISE Gurgaon on or before 1:00 P.M. 13th September, 2016.

**Dr. O.S. Sastry**  
**DG, NISE**

