



Minutes of Meeting of 53rd Executive Committee Meeting of NISE

The 53rd Meeting of the Executive Committee (EC) of National Institute of Solar Energy (NISE) was held on 23.08.2024 at 11:00 AM under the Chairmanship of Dr. Mohammad Rihan, Director General, NISE at office of DG NISE, Surya Bhawan, NISE Campus, Gurugram. The meeting was attended by following:

(i)	Dr. Mohammad Rihan, DG	Chairman
(ii)	Dr. Chandan Banerjee, DDG(Technical)	Member
(iii)	Dr. Jai Prakash, DDG(Technical)	Member
(iv)	Dr. Avadhesh Yadav, DDG(Technical)	Special Invitee
(v)	Shri Anil Kumar Yadav, Director (Admin)	Member
(vi)	Shri Sandeep Sehrawat, Dy. Director (Admin)	Member Convener

DG, NISE welcomed all members of the Executive Committee in 53rd Meeting of EC of NISE.

Shri Sandeep Sehrawat, Deputy Director (Admin) commenced proceedings with the approval of chairman.

Agenda Item No.1.0: To grant leave of absence to the members, not present in the meeting.

All the members of Executive Committee were present.

Agenda Item No. 2.0: Proposal for renovation (Civil works) of System Lab, Vacuum Laminator Lab, Thermal Lab, Micro Grid Control room and Reliability Test Setup facility at NISE Gurugram costing approximately Rs. 85,74,691/-.

The Executive Committee's approval is sought for issuing work order to CPWD, Faridabad Division for renovation (**Civil works**) of System Lab, Vacuum Laminator Lab, Thermal Lab, Micro Grid Control room and Reliability Test Setup facility at total cost of Rs. 85,74,691/-.

Executive Committee was apprised about the requirement received from various division regarding renovation of system lab, vacuum laminator lab, thermal lab, micro grid control room and reliability test setup facility at NISE. Accordingly, preliminary estimate was sought from CPWD which was received from CPWD Faridabad division vide letter no. 70(1)/EE/FM/748 dated 04.07.2024 at total cost of Rs. 85,74,691/-.

Decision: Respective DDGs informed to the EC regarding inescapable requirement of renovation of existing spaces in Aditya Bhavan/ Thermal Lab because of following reasons: -

(i) Renovation of System Lab is essential because presently various labs are functioning at isolated locations. Now, IP Test Lab has been setup, therefore, various labs which were used for conducting related tests at different locations needs to be situated at one location near IP Test Lab for better monitoring and co-ordination of tests. Therefore, such Labs will be accommodated in the system Lab. The space freed by shifting of old Labs into system lab will be utilized for development of Clean Room.

(ii) Renovation of Vacuum Laminator Lab, micro grid control room and reliability test setup facility is essentially required because various newly procured equipment are almost ready for installation. Further, delay in renovation of the said labs is likely to adversely affect various functions of NISE.

(iii) Renovation of Thermal Lab is essential to cater and facilitate for various developments made by NISE regarding thermal storage.

The committee thoroughly discussed the matter and based on the above said justification provided by respective DDGs regarding inescapable requirement of renovation, EC approved the proposal for issuing work order to CPWD, Faridabad Division for renovation (Civil works) of System Lab, Vacuum Laminator Lab, Thermal Lab, Micro Grid Control room and Reliability Test Setup facility at total cost of Rs. 85,74,691/-.

Agenda Item No. 3.0: Approval of EC is sought for Implementation of Gratuity, Leave Encashment Scheme and compensation policy for staff of NISE.

The Executive committee approval is sought for recommendation of committee for further submission to finance Committee of NISE to adopt the proposal for implementation of Gratuity Scheme for Rs. 79,66,190/- (Initial cost (PSC) of Rs.62,07,777/-, Current service cost of Rs. 16,63,769/-, LIC premium Rs. 80,207 and GST Rs. 14,437/-), Leave Encashment Scheme for Rs. 81,22,178/- (Initial cost (PSC) of Rs.64,16,467/-, Current service cost of Rs. 17,05,306/- LIC premium Rs. 343 and GST Rs. 62/-), and compensation policy for staff of NISE (Rs. 07 Lakh & 10 Lakh as the case may be).

Executive Committee was apprised that, as per directions of 51st Executive Committee (EC) of NISE held on 15.05.2024, a committee was constituted to explore options with various insurance companies in the market for implementation of Gratuity, Leave Encashment and Group Insurance scheme for staff of NISE. Committee approached various organizations and found that most of organizations are having these schemes offered by LIC (A govt. of India Undertaking). Similarly, committee approached LIC and found that even IREDA and NIWE (PSU & Autonomous Body of MNRE) are having above schemes through LIC. Consequently, LIC provided a detailed calculation for the proposed Gratuity and Leave Encashment schemes for the regular staff of NISE.

Decision: The Committee discussed the proposal regarding the Gratuity Scheme, leave encashment Scheme, and compensation policy and recommended that the proposal may be put up to the upcoming Finance Committee and Governing council of NISE for further consideration and approval.

Agenda Item No. 4.0: Approval of EC is sought for approval for procurement of solar simulator for large size PV module.

The Executive Committee's recommendation is sought to put up the proposal before the Governing Council for approval to procure solar simulator for large size PV module testing through open tendering procedure in GeM portal with a budgetary estimation of more than Rs. 5 Cr.

Executive Committee was apprised that, EC in its 52nd meeting recommended that at least two budgetary quotes should be obtained for the procurement of solar simulator. Accordingly, division has sought the budgetary quotes from the 2 potential vendors as per technical specification including the AMC for three years and spare parts.

Decision: The Committee discussed and recommended that the detailed proposal with breakup of cost and justification be submitted to the Governing Council of NISE for approval because the budgetary quotations received, exceeds ₹5 crores, which is beyond the power of Executive Committee.

Agenda Item No. 5.0: Any other item with the approval of Chairman:

With no other matter to discuss, the meeting ended with a vote of thanks to the Chair.



(Sandeep Senrawat)
Member Convener



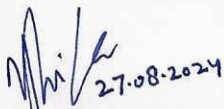
(Dr. Jai Prakash)
Member



(Anil Kumar Yadav)
Member



(Dr. Chandan Banerjee)
Member



(Dr. Mohammad Rihan)
Chairman